



H.K.COLLEGE OF PHARMACY

PRATIKSHA NAGAR OSHIWARA, JOGESHWARI (W), MUMBAI 400102

Affiliated to Mumbai University, Approved by A.I.C.T.E. , P.C. I., D.T.E. & Govt. of Maharashtra
& Certified by ISO 9001:2008

University Code: 738

A.I.C.T.E Approval No. 06/07/MS/PHARM/2008/007

D.T.E Code No. PH3234

ACADEMIC CALENDER (JUNE 2017 - MAY 2018)

AS ON 26th MAY 2017

JUNE - 2017

- Monthly staff meeting: 1st June
- Submission of result gazette First to Third Year B. Pharm: 3rd June
- Ordering chemicals: 10th June
- Timetable and Workload Preparation: 15th June
- Teaching schedule for the next semester: 15th June
- Receiving Printed Journals, Attendance registers & Assignment books: 25th June
- Receiving printed activity cards: 25th June
- M. Pharm Thesis Submission: 27th June
- Staff Training Program: 28th June
- IQAC 1: 29th June

JULY - 2017

- Monthly meeting with teaching staff: 1st July
- Reopening of college (2nd to 4th Year B. Pharm): 3rd July
- Career perspective Seminar: 8th July
- PTM 1: Orientation program for 2nd - 4th year students with parents on Saturday: 8th July
- Presentations by Final Year: Summer Training Report: 8th & 15th July
- Alumni activity- Involve to Evolve: 22nd July
- Placement Counselling: 2nd, 3rd and 4th Week of July
- LMC: 28th July
- Orientation/ Induction Program for First Year B. Pharm and M. Pharm students: 29th July (Tentative)
- Seminar for students: Till end of the month based on availability

AUGUST - 2017

- First Year College opening (B. Pharm and M. Pharm): August First week
- Monthly meeting with teaching staff: 1st August
- Third Year Seminars: August 2017 as per Time Table slots

TEL NO.: 022-2688462 / 26788709 / 26774639 / 26776221 FAX NO. 022-26790095

Email: pharmacy.director@hkcp.edu.in website: www.hkcp.edu.in



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- Career Guidance Session 1: 5th August
 - Celebration of Independence Day: 15th August
 - GMC: 17th Aug
 - Fresher's party: 19th August
 - Seminar for students: Till end of the month based on availability
 - Call for Magazine content & sponsorship: 2nd week

SEPTEMBER - 2017

- Monthly meeting with teaching staff: 4th September
- PT 1: Third-Final Year Practical Periodic: 4th to 9th September
- PT 2: Third-Final Year Theory Periodic: 11th to 16th September
- IQAC 2: 16th Sept September
- PTM 2: Result for Third and Final Year: 23rd September
- Scientific Day: 25th September
- National Seminar: 27th September
- Seminar for students: Till end of the month based on availability

OCTOBER - 2017

- Monthly meeting with teaching staff: 3rd October
- PT 3: Practical Exam (1st & 2nd Yr B.Pharm + 1st Year M.Pharm): 3rd to 7th October
- PT 4: Periodic Theory (1st & 2nd Yr B.Pharm + 1st Year M.Pharm): 9th to 14th October
- Filling up of University examination forms for first to third Years.
- Diwali Vacation: 16th to 25th October
- PTM 3: Result for First and Second Year: 28th October
- Preparation of Hall tickets for 3rd - 4th year
- Industrial Visit: 30th & 31st October
- Seminar for students: Till end of the month based on availability

NOVEMBER - 2017

- Monthly meeting with teaching staff: 1st November
- Semester Practical: 4th Year: 2nd week
- RAB Meeting: 11th November
- M. Pharm Seminar (1st Year M. Pharmacy): 13th & 14th November

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- Display of Internal Marks (UG and PG): 15th November
 - Internal Audit: 16th, 17th & 18th November
 - Semester Practical: (1st to 3rd Year) – 3rd Week
 - Semester Theory Exam (3rd & 4th Year): 3rd or 4th week
 - Deadline for **internal** Marks submission and answer book bundles (All four Years): 14th November
 - Workload distribution for Dec: April 2017 session
 - Semester theory: 3rd week of November
 - Magazine proof reading: 3rd week

DECEMBER - 2017

- Monthly meeting with teaching staff: 4th December
- IQAC 3 Meeting: 9th December
- College reopening for Third and Final Year B. Pharm: 11th December
- Career guidance Seminar 2: 16th December
- Staff Training Program: 2nd Week
- Semester Theory Exam (1st & 2nd Year B Pharm & 1st Year M Pharm): 2nd week
- University theory exams: as per the University schedule
- Assessment of answer sheets for first to third years
- Preparation of result gazette for examination and to send it to University
- Deadline for **Semester exam** Mark list and answer book bundles Submission: 24th December
- Magazine Designing: 3rd Week

JANUARY - 2018

- Monthly meeting with teaching staff: 2nd January
- College Reopen for First and Second Year B. Pharm: 4th January
- Submission of result gazette First to Third Year B. Pharm: 5th January
- Photo session for Magazine: 5th January
- Campus Interviews: 3rd Week
- Rx Sports and Cultural events: Week: 2nd & 3rd week
- Magazine final copies ready, at least 10 numbers: 4th week

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- Annual Sports day: 20th January
 - Republic day celebration: 26th January
 - Seminar for students: Till end of the month based on availability

FEBRUARY - 2018

- Monthly meeting with teaching staff: 1st February
- Annual day & Prize distribution ceremony: 3rd February
- Alumni Meet: 3rd February
- Industrial Visit: 2nd & 3rd Week
- Campus Interview- 3: 10th & 17th February
- Convocation Ceremony: 24th February
- PT 5: Periodic Practical Exam (3rd and 4thYr): 24th Feb. to 2nd March
- Seminar for students: Till end of the month based on availability

MARCH - 2018

- Monthly meeting with teaching staff: 3rd March
- PT 6: Periodic Theory Exam for First to Final Year B. Pharm and M. Pharm: 5th to 10th March
- LMC: 9th March
- PT 7: Periodic Practical Exam for First and Second Year B. Pharm: 12th to 17th March
- Farewell Party: 17th March
- Campus Interview: 10th & 24th March
- PTM 4: Result for First to Final Year: 24th March
- Semester Practical Exam 3rd & 4th Year: 3rd and 4th week of March
- Deadline for **Internal** Marks and Answer book bundles Submission: 30th March
- Display of Internal Marks: 31st March

APRIL - 2018

- Monthly meeting with teaching staff: 2nd April
- IQAC 4: 7th April
- Preparation of breakage list for all the students: 1st - 2nd week
- Semester Practical (1st & 2nd Year): 2nd & 3rd Week
- Semester Theory (1st to 4th Year): 2nd week onwards



MAHARASHTRA EDUCATIONAL SOCIETY'S

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- Preparation of result gazette for supplementary examination and to send it to University.
 - To send internal periodic test marks to Mumbai University.
 - University theory exams: as per University schedule
 - ISO internal Audit: 9th to 11th April
 - ISO Audit: 3rd or 4th week of April
 - RAB 2: 28th April

MAY – 2018

- Monthly meeting: 2nd May
- Maintenance week: 14th to 19th May
- Semester Theory Exam (1st to 4th Year B. Pharm & M. Pharm): continue
- Assessment of answer sheets for first to third years.
- Deadline for **Semester** Marks and Answer book bundles Submission: 25th May
- Checking of closing stock of chemicals by store department.
- University theory exams: as per the University schedule
- Preparing results
- Planning for the next year