

PHARMACY COUNCIL OF INDIA **(SIF-E)**
Standard Inspection Form-E (SIF-E) for M. Pharm course
(To be submitted to PCI by an authority seeking approval)

To be filled up by inspectors

- a) **Name of the Inspectors:** 1. _____
 (Block letters) 2. _____
- b) **Date of Inspection:** _____

PART - I**A - DETAILS OF APPLICATION**

A - 1.1 Application is for - ❖ Permission to start M. Pharm course ❖ First time approval u/s 12 ❖ Extension of approval ❖ Increase in intake upto 15 seats	<div style="display: flex; flex-direction: column; align-items: center;"> <input style="width: 60px; height: 20px; margin-bottom: 5px;" type="checkbox"/> <input style="width: 60px; height: 20px; margin-bottom: 5px;" type="checkbox"/> <input style="width: 60px; height: 20px; margin-bottom: 5px;" type="checkbox"/> <input style="width: 60px; height: 20px;" type="checkbox"/> </div> <p style="text-align: center;">Please tick (√) the relevant box.</p>
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PART - II**B - GENERAL INFORMATION****To be filled by institution**

B - 1.1 Name of the Institution: Complete postal address:	<p>H. K. COLLEGE OF PHARMACY</p> <p>H. K. Bldg., Adj. to Mhada Complex, Relief Road, Pratiksha Nagar, Oshiwara, Jogeshwari (W), Mumbai - 400 102.</p> <p>STD Code : <u>022</u> T. No.: <u>26788462 / 267884588</u></p> <p>Fax No. : <u>26790095</u> Email: <u>pharmacy.director@hkcp.edu.in</u></p> <p>Website : www.hkcp.edu.in</p>
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Signature of the Head of the Institution with date

Signature of the Inspectors with dates

<p>B – 1.2 Course conducting body:</p> <p>❖ Status</p> <ul style="list-style-type: none"> - Central Govt. - State Govt. - Union Territory - Autonomous body - Society - Trust 	<div style="display: flex; flex-direction: column; align-items: flex-start;"> <input style="width: 60px; height: 20px; margin-bottom: 5px;" type="checkbox"/> <input style="width: 60px; height: 20px; margin-bottom: 5px;" type="checkbox"/> <input style="width: 60px; height: 20px; margin-bottom: 5px;" type="checkbox"/> <input style="width: 60px; height: 20px; margin-bottom: 5px;" type="checkbox"/> <input style="width: 60px; height: 20px; margin-bottom: 5px;" type="checkbox"/> <input style="width: 60px; height: 20px;" type="checkbox"/> </div> <p style="text-align: center;">Please tick (√) the relevant box</p>
<p>B – 1.3 Name of the Society/Trust/Management</p> <p>Complete Postal Address:</p>	<p><u>MAHARASHTRA EDUCATIONAL SOCIETY</u></p> <p>H. K. Bldg., Adj. To Mhada Complex, Relief Road, Pratiksha Nagar, Oshiwara, Jogeshwari (W), Mumbai - 400 102.</p> <p>STD Code : <u>022</u> T. No.: <u>26788462 / 267884588</u></p> <p>Fax No. : <u>26790095</u> Email: <u>pharmacy.director@hkcp.edu.in</u></p> <p>Website : www.hkcp.edu.in</p>
<p>B – 1.4 Name of the Examining Authority</p> <p>Complete Postal Address :</p>	<p>UNIVERSITY OF MUMBAI</p> <p>1. Controller of Examinations, Kalina, Santacruz (E), Mumbai-98</p> <p>2. M.G. road, Fort, Mumbai – 400 032</p> <p>STD Code: <u>022</u> Tel No.: <u>22702344 / 22708700</u></p> <p>Fax No: <u>22634461</u> Email:</p> <p>Website: www.mu.ac.in</p>
<p>B – 1.5 Other courses run by the institution</p> <ul style="list-style-type: none"> - D. Pharm - B. Pharm - Pharm. D 	<p><u>Approval Status</u></p> <p style="text-align: center;">N. A.</p> <hr/> <p style="text-align: center;">PCI APPROVAL TILL 2020 – 2021</p> <hr/> <p style="text-align: center;">N. A.</p>

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B - 1.6 M. Pharm specialization run / proposed to be run by an institution -

Name of specialization	Year of start	No. of Admissions	Remarks of the Inspectors
Pharmaceutics	2012-2013 (MPH)	08 (2016-17)	
Industrial Pharmacy	N.A.	N.A.	
Pharmaceutical Technology	N.A.	N.A.	
Pharmaceutical Chemistry	N.A.	N.A.	
Pharmaceutical Analysis	N.A.	N.A.	
Pharmaceutical Quality Assurance	N.A.	N.A.	
Regulatory Affairs	N.A.	N.A.	
Pharmaceutical Biotechnology	N.A.	N.A.	
Pharmacy Practice	N.A.	N.A.	
Pharmacology	N.A.	N.A.	
Pharmacognosy	N.A.	N.A.	
Phytopharmacy and Phytomedicine	N.A.	N.A.	
Others * if any, (please specify)			
❖ M. Pharm specializations started prior to commencement of the Master of Pharmacy (M.Pharm) course Regulations, 2014 can continue only till the students admitted complete the said specialization.			

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PART - III**PHYSICAL INFRASTRUCTURE****1. Accommodation**

- a. Availability of land for the pharmacy college : 3000 m²
 b. Building : **Own/Leased/Rented**
 (Enclose documentary evidence as Annexure - A)
 c. Built up Area of the college building : 3900 Sq.m.

2. Class rooms

Name of the course	No. required	No. Available	Area required for each class room (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
B. Pharm	4	4	75 (essential) 90 (desirable)	300	
M.Pharm Specialization					
Pharmaceutics	1	1	36	36	
Industrial Pharmacy	1	N.A.	36	N.A.	
Pharmaceutical Technology	1	N.A.	36	N.A.	
Pharmaceutical Chemistry	1	N.A.	36	N.A.	
Pharmaceutical Analysis	1	N.A.	36	N.A.	
Pharmaceutical Quality Assurance	1	N.A.	36	N.A.	
Regulatory Affairs	1	N.A.	36	N.A.	
Pharmaceutical Biotechnology	1	N.A.	36	N.A.	
Pharmacy Practice	1	N.A.	36	N.A.	
Pharmacology	1	N.A.	36	N.A.	
Pharmacognosy	1	N.A.	36	N.A.	
Phytopharmacy and Phytomedicine	1	N.A.	36	N.A.	

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3. Laboratory

Name of the course	No. required	No. Available	Area required for each Laboratory (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
B.Pharm-					
Pharmaceutics Lab.	2	2	75 (essential) 90 (desirable)	250	
Pharmaceutical Chemistry Lab.	2	2	75 (essential) 90 (desirable)	175	
Pharmaceutical Analysis Lab.	1	1	75 (essential) 90 (desirable)	75	
Pharmacology Lab	2	2	75 (essential) 90 (desirable)	275	
Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Lab.	1	1	75 (essential) 90 (desirable)	150	
M.Pharm Specialization -					
Pharmaceutics	1	1	75 each	75	
Industrial Pharmacy	1	N.A.	75 each	N.A.	
Pharmaceutical Technology	1	N.A.	75 each	N.A.	
Pharmaceutical Chemistry	1	N.A.	75 each	N.A.	
Pharmaceutical Analysis	1	N.A.	75 each	N.A.	
Pharmaceutical Quality Assurance	1	N.A.	75 each	N.A.	
Regulatory Affairs	1	N.A.	75 each	N.A.	
Pharmaceutical Biotechnology	1	N.A.	75 each	N.A.	
Pharmacy Practice	1	N.A.	75 each	N.A.	
Pharmacology	1	N.A.	75 each	N.A.	
Pharmacognosy	1	N.A.	75 each	N.A.	
Phytopharmacy and Phytomedicine	1	N.A.	75 each	N.A.	

Preparation room with minimum 10 sq. m. with each lab. is required.

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4. Other Facilities

Facility for B. Pharm and M. Pharm	No. required	No. Available	Area required (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
Machine Room	1	1	80-100	75	
Central Instrumentation Room	1	1	80	80	
Store Room - I	1	1	100	100	
Store Room - II	1	1	20	20	
Animal House			80	75	
Library			150	200	
Museum			50	50	
Auditorium / Multi Purpose Hall (Desirable) 250-300 seating capacity		1		280	
Herbal Garden (Desirable)		1		75	
Computer (Latest Configuration With Internet Browsing Facility)	1 system for every 6 students (for M.Pharm course) 1 system for every 10 students (for B. Pharm course)	35		75	
Printers	1 printer for every 6 students (for M.Pharm course) 1 printer for every 10 students (for B. Pharm course)	05			
Multi Media Projector	3 (1 for B. Pharm course, 1 for M. Pharm course and 1 for Library)	05			
Generator (5 KVA)	01	1			
Girl's Common Room (Essential)		1	20	50	
Boy's Common Room		1	10	50	
Toilet Blocks for Boys		3		100	

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Facility for B. Pharm and M. Pharm	No. required	No. Available	Area required (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
Toilet Blocks for Girls		3		100	
Drinking water facility – water cooler				Centralise cool water facility available	
Boy's Hostel (Desirable)		0		-	
Girl's Hostel (Desirable)		0		-	
Power Backup Provision		1		5 KVA	

5. Administrative Area for B. Pharm and M. Pharm

Facility for B. Pharm and M. Pharm	No. required	No. Available	Area required (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
Principal's Chamber	1	1	75 (Essential) 90 (Desirable)	66	
Office – I - Establishment	1	1	75	66	
Office – II – Academics	1	1	80-100	33	
Confidential Room	1	1	80	66	
Store Room - I	1		100	100	
Store Room - II	1		20	20	
H.O.D Room	1	4	20 s.q.m. Per Faculty	80	
Faculty Rooms		1	10 s.q.m Per Faculty	100	

6. Library facilities for B. Pharm and M. Pharm

Item	Ref. Titles (No)	Available	Remarks of the Inspectors
Books (150 adequate coverage of a large number of standard text books and titles in all disciplines of Pharmacy)	150	6641 (6316 B. Pharm + 325 M. Pharm)	
Annual addition of Books	150	1854	
Periodicals Hard copies/ online	10 National 05 International Periodicals	21 National 08 International	
CDs	Adequate Nos.	39	
Reprographic Facilities: Photo Copier Scanner	01 each	YES	

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7. Non-teaching staff

Designation	No. required	No. Available	Qualification Required	Qualification Available	Remarks of the Inspectors
Laboratory Technician	1 for each Dept	4	D.Pharm	B. Sc (Chemistry)	
Laboratory Assistants or Laboratory Attenders	1 for each lab (minimum)	8	SSLC	B. Sc, SSC	
Office Superintendent	1	1	Degree	B. COM	
Accountant	1	1	Degree	B.COM	
Store Keeper	1	1	D.Pharm or a Bachelor degree	B.Sc	
Computer Data Operator	1	1	BCA or Graduate with Computer Course		
Office Staff I	1	1	Degree	B.A.	
Office Staff II	2	2	Degree	B.A., B.COM	
Peon	2	2	SSLC	SSC	
Cleaning personnel	Adequate	Adequate	---		
Gardener	Adequate	Adequate	---		

8. Teaching staff

For institution running B. Pharm and M. Pharm

For B. Pharm

Designation	Qualification Required	Qualification Available	Experience Required	Experience Available	Remarks of the Inspectors
Director/Principal head of Institution	First Class B. Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in pharmacy or Pharm. D (Qualifications must be PCI recognized). With Ph. D degree in any of Pharmacy subjects	M.PHARM, PH.D (TECH), MBA	Essential 15 Years experience in teaching or research out of which 5 years must be as Professor/HOD in a PCI approved/ recognized pharmacy college. Desirable Administrative experience in a responsible position	Approved Principal of University of Mumbai (21 Years Industrial experience & 6.5 years Academic experience as a Principal)	

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Department	Designation	No. of required for 60 seats	No. Available	No. required for 100 seats	No. Available	Remarks of the Inspectors
Pharmaceutics	Professor/ Associate Professor	1	1	1	N.A.	
	Asst. Professor	1	4	2	N.A.	
	Lecturer	2	-	3	N.A.	
Pharmaceutical Chemistry including Pharmaceutical analysis	Professor/ Associate Professor	1	1	1	N.A.	
	Asst. Professor	1	5	2	N.A.	
	Lecturer	3	-	3	N.A.	
Pharmacology	Professor/ Associate Professor	1	-	1	N.A.	
	Asst. Professor	1	2	1	N.A.	
	Lecturer	2	-	3	N.A.	
Pharmacognosy	Professor/ Associate Professor	1	1	1	N.A.	
	Asst. Professor	1	2	1	N.A.	
	Lecturer	1	-	1	N.A.	
Pharmacy Practice & related subjects	Professor/ Associate Professor	-	-	1	N.A.	
	Asst. Professor	1	-	1	N.A.	
	Lecturer	1	-	1	N.A.	

Additional staff required for M.Pharm per specialization

- i) In addition to the minimum requirement of staff for conduct of the B.Pharm and Pharm. D Courses (if the institution is also conducting Pharm. D programme) the department in which the M.Pharm course is being introduced shall have two additional staff who shall be PG teachers per specialization and the department should have minimum of 5 faculty in the said department.
- ii) The number sets approved for admission to the M.Pharm course shall be 3 students per PG teacher (1:3).
- iii) Teaching workload for UG? PG teacher shall not be more than 16 hours per week at any given time inclusive of all the teaching assignment.

Department	Designation	No. Available	Remarks of the Inspectors
Department of Pharmaceutics	Asso. Prof	1	
	Asst. Professor/Lecturer	1	
Department of Pharmaceutical Chemistry	Asso. Prof	N.A.	
	Asst. Professor/Lecturer	N.A.	

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Department	Designation	No. Available	Remarks of the Inspectors
Department of Pharmacology	Asso. Prof	N.A.	
	Asst. Professor/ Lecturer	N.A.	
Department of Pharmacognosy	Asso. Prof	N.A.	
	Asst. Professor/ Lecturer	N.A.	
Department of Pharmacy Practice	Asso. Prof	N.A.	
	Asst. Professor/ Lecturer	N.A.	
Department of Industrial Pharmacy	Asso. Prof	N.A.	
	Asst. Professor/ Lecturer	N.A.	
Department of Pharmaceutical Technology	Asso. Prof	N.A.	
	Asst. Professor/ Lecturer	N.A.	
Department of Pharmaceutical Analysis	Asso. Prof	N.A.	
	Asst. Professor/ Lecturer	N.A.	
Pharmaceutical Quality Assurance	Asso. Prof	N.A.	
	Asst. Professor/ Lecturer	N.A.	
Department of Regulatory Affairs	Asso. Prof	N.A.	
	Asst. Professor/ Lecturer	N.A.	
Department of Pharmaceutical Biotechnology	Asso. Prof	N.A.	
	Asst. Professor/ Lecturer	N.A.	
Department of Phytopharmacy & Phytomedicine	Asso. Prof	N.A.	
	Asst. Professor/ Lecturer	N.A.	

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Faculty Details

Designation	Qualification Required	Experience Required	Remarks of the Inspectors
Professor	First class B.Pharm with Master's degree in Pharmacy (M. Pharm) in appropriate branch of specialization in Pharmacy or Pharm D. (Qualification must be PCI recognized) With Ph.D degree in any of Pharmacy subjects (Ph. D Qualification must be PCI recognized)	Essential 10 Years experience in teaching in PCI approved/recognized Pharmacy college or research experience out of which 5 years must be as Associate Professor in PCI approved/recognized Pharmacy college.	

S. No	Name of Professor	Qualification Available	Experience Available	Remarks of the Inspectors
1	Dr. Anubha Khale	M.Pharm, Ph.D (Tech), MBA	21 Years Industrial experience & 7 years Academic experience	
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Designation	Qualification Required	Experience Required	Remarks of the Inspectors
Associate Professor	<p>First Class B. Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized).</p> <p>A PCI recognized Pharm. D degree holder shall also be eligible for the posts of Associate Professor in the subjects of Pathophysiology, pharmacology and pharmacy practice.</p> <p>Associate Professor shall acquire PCI recognized Ph.D in any of Pharmacy subjects within 7 years to become eligible for the post of Professor.</p>	3 Years' experience in teaching or research at the level of Assistant Professor or equivalent in PCI approved/recognized Pharmacy college	

S. No	Name of Professor	Qualification Available	Experience Available	Remarks of the Inspectors
1	Dr. Jaya Agnihotri	M.Pharm, Ph.D	8 Years	
2	Dr. Anagha Raut	M.Pharm, Ph.D	5 Years	
3	Dr. Iram Nazish	M.Pharm, Ph.D	2 Years	
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Designation	Qualification Required	Experience Required	Remarks of the Inspectors
Lecturer/Assistant Professor	First class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized). A PCI recognized Pharm. D degree holder shall also be eligible for the posts of Lecturer/Assistant Professor in the subjects of Pathophysiology, pharmacology and pharmacy practice.	A Lecturer will be re-designated as Assistant Professor after 2 years of teaching experience in PCI approved/recognized Pharmacy college.	

S. No	Name of Professor	Qualification Available	Experience Available	Remarks of the Inspectors
1	Dr. Ritesh Fule	M.Pharm, Ph.D	2.5 Years	
2	Dr. Sheela Yadav	M. Pharm, Ph. D	9.5 Years	
3	Dr. Mohd. Wais	M. Pharm	7 Years	
4	Mrs. Archana Bele	M. Pharm	8 Years	
5	Ms. Priyanka Goswami	M. Pharm	7.5 Years	
6	Mrs. Parimal Kotkar	M. Pharm	7.5 Years	
7	Mrs. Ojaswi Ghadge	M. Pharm	7 Years	
8	Mr. Shrikant Boharupi	M. Pharm	5 Years	
9	Mrs. Hema Kanekar	M. Pharm	3.5 Years	
10	Mrs. Sheetal Chaudhary	M. Pharm	6 Years	
11	Mr. Nadeem Sayyed	M. Pharm	10 Years	
12	Mrs. Geeta Bhagwat	M.Pharm	6 Years	
13	Ms. Faiza Shaikh	M. Pharm		
14	Ms. Rachel Cordeiro	M. Pharm		
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