



Maharashtra Educational Society's
H. K. COLLEGE OF PHARMACY

NAAC Accredited "A" Grade



Affiliated to University of Mumbai, Approved by AICTE, PCI, DTE (Govt. of Maharashtra)
DTE Code: Ph3234, AISHE Code: C-33622 PCI Code: 811 MU Code: 738, AICTE Approval No. 06/07/MS/PHARM/2008/007
Vision: To be recognised as the Institution providing quality education in Pharmacy to serve the healthcare sector

Date: 26/8/2024

MEMBERS OF INTERNAL COMPLAINT COMMITTEE (2024-2025)

Sr. No.	Name of the Member	Designation	Contact No.
1	Dr. Tushar Lokhande	Principal	9869163700
2	Mrs. Dipti Chirmade	Presiding Officer	8080922170
3	Mr. Nihal Shaikh	Representative of Faculty Member	9767607769
4	Mrs. Vaishali Patel	Representative of Faculty Member	9833658025
5	Mrs. Chaya Rade	Representative of NGO	9820189608
6	Ms. Shubhangi Kamtekar	Representative of Non-teaching	9930172996
7	Ms. Champa Gupta	Student Representative	9137560049
8	Mr. Abhishek Vishwakarma	Student Representative	9076173279

Phonde

Dr. Tushar Lokhande

Principal

PRINCIPAL
H.K. COLLEGE OF PHARMACY
Jogeshwari (W), Mumbai-400 102.





MAHARASHTRA EDUCATIONAL SOCIETY'S

H. K. COLLEGE OF PHARMACY

PRATIKSHA NAGAR OSHIWARA, JOGESHWARI (W), MUMBAI 400102

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University Code: 738 A.I.C.T.E Approval No. 06/07/MS/PHARM/2008/007 D.T.E Code No. PH3234

VISION: To Be recognized as the Institution providing quality education in Pharmacy to serve the health care sector

Date: 27/03/2025

NOTICE

All members of the Internal Complaints Committee (ICC) are urged to attend a meeting on Saturday, March 29, 2025 at 02.30pm in the conference room.

Agenda:

- 1) To read and confirm the minutes of the first internal complaint committee held on August 9, 2024.
- 2) Any other matter with the permission of the Chair.
- 3) Review of Events organised.

Dr. Tushar Lokhande

Principal

PRINCIPAL

H. K. COLLEGE OF PHARMACY
Jogeshwari (W), Mumbai - 400 102



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Date: 29/3/2025

Internal Complaints Committee

Minutes of Meeting

The meeting was organized on 29th March 2025 at 2.30 pm in conference room 3rd floor.

Agenda:

1. To read and confirm the minutes of the first internal complaint committee held on August 9, 2024.
2. Any other matter with the permission of the Chair.
3. Review of Events organised.

The quorum for the meeting was present.

Dr. Tushar Lokhande, Principal of H.K.College of Pharmacy was in the chair.

Presiding officer reads the minutes of the previous meeting. It is resolved that minutes of the last Internal complaints committee (ICC) held on August 09, 2024 was confirmed and approved. Ms. Vaishali Patel informed the members that the female students were educated about the personal hygiene and personality development and males students were also educated Interview preparation and Personality development on February 15, 2025. It was decided to make the female students vigilant about Vishakha guidelines.

Mrs. Vaishali Patel gave a vote of appreciation to adjourn the meeting since there were no further topics for discussion. The meeting concluded because there were no further topics to address.

Mrs. Dipti Chirmade

Presiding Officer



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Date: 29/3/2025

Attendance of Second ICC Meeting

MEMBERS OF INTERNAL COMPLAINT COMMITTEE (2024-2025)

Sr. No.	Name of the Member	Designation	Signature
1	Dr. Tushar Lokhande	Principal	
2	Mrs. Dipti Chirmade	Presiding Officer	
3	Mr. Nihal Shaikh	Representative of Faculty Member	
4	Mrs. Vaishali Patel	Representative of Faculty Member	
5	Mrs. Chaya Rade	Representative of NGO	
6	Ms. Shubhangi Kamtekar	Representative of Non-teaching	
7	Ms. Champa Gupta	Student Representative	
8	Mr. Abhishek Vishwakarma	Student Representative	



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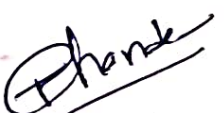
Date: 22/8/2024

NOTICE

All members of the Internal Complaints Committee (ICC) are urged to attend a meeting on Saturday, August 24, 2024 at 3.30pm in the conference room.

Agenda:

- 1) Revision of ICC Committee
- 2) Events and programs to be organized.
- 3) Any other point with the permission of the Principal.


Dr. Tushar Lokhande

Principal



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Internal Complaints Committee

Minutes of Meeting

The meeting was organized on 24th August 2024 at 3.30 pm in conference room 3rd floor.

Agenda:

- 1) Confirmation of minutes of previous meeting.
- 2) Revision of ICC Committee.
- 3) Any other points with permission of chair.

Dr. Tushar Lokhande, the principal of H.K. college of Pharmacy welcomed the members and expressed gratitude for their cooperation and insightful ideas that helped the ICC run well during the most recent academic year, 2023–2024. He explained that this committee was established in accordance with the Ministry of Women and Child Development's standards, which mandate that all organizations have an ICC. He clarified the role of the ICC and said that everyone has a responsibility to assist the cause. It was the inaugural meeting of the reconstituted ICC at the college, Mrs. Dipti Chirmade stated, and she invited proposals from all members to make it function.

The Committee took notice of the fact that no reports of sexual harassment had been filed. Mrs. Vaishali Patel gave a vote of appreciation to adjourn the meeting since there were no further topics for discussion. The meeting concluded because there were no further topics to address.

Mrs. Dipti Chirmade
Presiding Officer



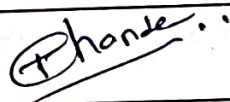


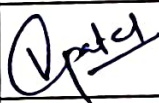

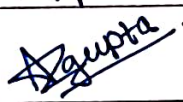

Dr. Tushar N Lokhande
Principal

PRINCIPAL
H.K. COLLEGE OF PHARMACY
Jogeshwari (W), Mumbai-400 102.

Date: 24/8/2024

Attendance of First ICC Meeting

MEMBERS OF INTERNAL COMPLAINT COMMITTEE (2024-2025)

Sr. No.	Name of the Member	Designation	Signature
1	Dr. Tushar Lokhande	Principal	
2	Mrs. Dipti Chirmade	Presiding Officer	
3	Mr. Nihal Shaikh	Representative of Faculty Member	
4	Mrs. Vaishali Patel	Representative of Faculty Member	
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Date: 27th March 2025

Action Taken Report

The Internal Complaint Committee meeting was conducted on 9/8/2024 at 12.30pm in the meeting room on the 3rd floor to review the composition of The Internal Complaint Committee. The members present-

Dr. Tushar Lokhande, Mrs. Dipti Chirmade, Mrs. Vaishali Patel, Mr. Nihal Shaikh, Mrs. Shubhangi Kamtekar.

As per the discussions,

- ❖ The composition of The Internal Complaint Committee was revised.
- ❖ Written Communications were issued to the members of the Grievance Redressal Cell for their confirmation of being part of the Committee.
- ❖ As there are no complaints reported by the students on the campus, the Committee concluded that there were no issues related to the Academics and Non academics.



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